

MUMC Cleaning/Sanitizing Check List

This list must be completed by the group leader for ANY event/meeting that takes place at Mechanicsville United Methodist Church; prior to and after gathering.

Sanctuary

- Disinfect all pews, handrails and chairs
- Disinfect all doorknobs and light switches
- Disinfect all high-touch areas
- Disinfect all computer/sound equipment including microphones
- Disinfect all other hard surfaces commonly touched

Restrooms

- Disinfect doorknobs and light switches
- Disinfect sink, toilet and other surfaces commonly touched
- Children's Wing
- Disinfect all touch surfaces
- Remove stuffed, worn and damaged toys
- Disinfect remaining toys, games, etc.
- Disinfect Restrooms (refer to Restroom section above)

Great Room of God

- Disinfect doorknobs and light switches
- Disinfect all hard surfaces commonly touched
- Disinfect Restrooms (refer to Restroom section above)
- Disinfect all tables and chairs if used
- Disinfect all kitchen areas if used

Shared Office Spaces/Workroom

- Disinfect doorknobs and light switches
- Disinfect all hard surfaces commonly touched
- Disinfect Restrooms (refer to Restroom section above)
- Disinfect all desks and chairs if used
- Disinfect any office equipment used