

Food Event Plan

Food Preparation

1. If a church member(s) is preparing the meal, it is suggested to use the kitchen in the Great Room rather than making it from home and bringing it. Only one or two people will be allowed in the kitchen to prepare the food in order to maintain a safe social distance (if persons preparing food are fully vaccinated then up to four people can prepare meal maintaining a comfortable distance.)
 - a. Gloves must be worn while preparing food.
 - b. Masks must be worn while preparing food.
2. All pots/pans/utensils used in preparation of meal should be inspected to ensure its cleanliness prior to use (wash if necessary).

Purchasing Pre-package meals (i.e., box lunches, pre-wrapped sandwiches, burgers, etc.),

1. If purchasing pre-package meals, the person(s) must wear gloves and mask when removing the food from the bags/boxes to place on table for distribution.

Utensils, plates, cups

1. Utensils for eating prepared or purchased food should be disposable, individually wrapped if possible or in a combination pack with knife, fork, spoon wrapped together.
2. Plastic or paper disposable cups and plates will be used.

Food table

1. Food will be distributed on a clean disinfected table or on a table that has been covered with a disposable tablecloth. An eight-foot table is suggested to space out items being served but a six-foot table would work.

Serving food/drinks (inside or out)

1. A socially distanced line will be formed leading up to food table. One to two people will be served at the table maintaining social distance.
2. If food will be served from a pan (i.e., chicken tenders, fries, beans, mac & cheese, etc.) a person with gloves and mask will serve the food item(s). If multiple items need to be distributed/ scooped two people can serve one at each end of table (or if vaccinated comfortably spaced behind table).
3. If condiments are needed, either individual packs will be used (i.e., ketchup, mayo, etc.) or individual servings can be distributed using small cups. If using individual cups, one person with gloves and mask will handle the bottle/jar to pour item in individual cups for distribution.

4. A separate table will hold drinks. Drinks can either be in individual servings (i.e., cans, juice boxes) or can be poured from a bottle. If drinks are being poured only one/two people with gloves and masks can pour the drinks.
5. If a person would like a second helping of food or drink a new plate or cup must be used each time.

Eating area

1. Tables will be set-up with distance in mind. Family pods can sit together at one table. If not related distancing will be needed. If using eight or six foot tables one person can sit on one side on one end and another person on the other end on opposite side. If using round tables, two people can sit across from each other assuming the table has a good width to it.
2. If people are fully vaccinated and are comfortable sitting together that should be ok still maintaining a comfortable distance from each other.

Clean-up

1. The table the food was served on will be wiped down or the tablecloth removed and thrown away.
2. All pots, pans and any other items used to prepare the food will be washed with soap and hot water and put away.
3. All surfaces in the kitchen used to prepare meal will be wiped down.
4. All serving dishes/utensils that were used if not disposable will be washed with soap and hot water.
5. All tables where people ate at will be wiped down.