

Mechanicsville United Methodist Church  
Church Council Agenda  
March 28, 2021

“We are called to help people know Jesus Christ and to grow in Him!”

1. Gathering Time: Welcome/Opening Prayer
2. Devotion: Claudette Ammons
3. Attendees: Ivy Sager, Carol Justice, Pastor Amy Johnson, Mark Crouse, Pam Aylor, Dave Beish, Dave Brown, Karen Cook, Claudette Ammons, Robin Parks, Sam Namala, Karen Sween
4. Secretary Report: Approval of minutes from February 28, 2021 No corrections
5. Treasurer Report: Dave Beish-Couple hundred dollars left over after we paid the apportionments for January. The PPP money will be coming in soon. There should be about \$5500 in the bank by the end of March not counting what we got this Sunday so should we go ahead and pay the \$3400 apportionments? The Church Council decided that moving forward we will only pay level 1 priority apportionments which is the only thing that is required and it would save about \$500 a month. The Church Council agreed to go ahead and pay the apportionments if we have the money to do so.
6. Committee Reports: **See update below.**
7. Finance Team: We got the PPP loan for \$25,000 and the stewardship campaign will be turned in on Easter Sunday. Mark gave the Finance Tteam the total for how much it will be to cover one window and they will make visual windows for people to see where we are as money comes in to cover the cost for it. You can “buy” a window pane or a whole window or whatever you would like to purchase. We are trying to raise the money for the windows if possible.
8. Nominations and Leadership Team: Haven’t met yet. We will need two replacements for Finance and one for Staff Parish. They will report back next month.
9. Children’s Ministry: Would like to request the Glow Party be added to the calendar now for Saturday October 23, 2021, which is the week before Halloween. Vacation Bible School-right now we are not looking at a traditional VBS but possibly smaller events such as water nights, food trucks, etc. and not a week long event.
10. Trustees: Noticed that the timer on the front sign is not shutting off like it should be so this will need to be replaced. We have a couple of small sink holes and we will need to monitor this. The lady is still coming once a week to clean all the bathrooms and to sterilize the Sanctuary. We may need to get an exterminator to help take care of the ants in the work room. Dominion has reached out for access to the meter. The meter is inside our building and it would cost \$12,000 to move it outside of our building. We provided a key to the outside door to Dominion, but the meter reader does not seem to have it when they come to read the meter. Dave Beish will be meeting with someone on Tuesday from Dominion.
11. Staff/Parish Relations Team-Requesting consistent contracts for paid positions-would like to make sure that every position would have three weeks of paid time off because right now it is not part of all paid positions. Will develop more HR policies. Trying to go to PTO only instead of having separate sick and vacation leave. Also

will allow them to flex time as needed as long as it's approved. Church Council approved this. **See update below.**

12. Worship Team: Maundy Thursday Service April 1, 2021 7PM. Carol will be picking up lilies on Friday and the cross will be put out on Saturday morning for people to bring their flowers. The cross will be left up a few days after Easter Sunday.
13. Youth Group: Governor is changing the orders-no longer are limited to 10 people inside. As of April 1st we can have 50 people indoors. Youth Council meeting in April and they will talk about what Youth Mission week will look like and will/can we have an out of state Mission trip this year? Also will we possibly be able to partner with other churches if we do go out of state. Currently doing blessing bags and porch visits and also fun activities like tonight they will be going to Krispy Kreme. Dave will get a list out to the congregation to ask for donations for the blessing bags.
14. Small Groups: Pastor Amy's small group for the Leadership Team continues.
15. Care and Concerns: **See update below.** Would like to get more involvement when things start to open back up again.
16. Outreach/Mission: **See update below.** Trying to revamp the team to see what the focus is going to be.
17. Communication: Would like to have everything by noon on Wednesday if you want to get something in the newsletter that goes out on Fridays.
18. UMW: **See update below.**
19. UMM: They haven't met in a year would like to meet off site at a restaurant soon
20. Healthy Church Team (HCT): Will meet May 6<sup>th</sup> at 5:30 pm. Will talk about all the new rules then. Pastor Amy went over some of the new rules: We will be following the rules that the Governor set. Indoor meetings up to 50 and outdoors up to 100. We can have 50% capacity for worship.
21. Pastor Report: Pastor Amy has opened the playground. Also if you are fully vaccinated (14 days post your second vaccine,) and you have a potential exposure you don't need to report that. If you are a volunteer with worship then you can get a vaccine under part 1B under "clergy". Asked if we could have a list going on for those who still want/need it so that if there are extra shots in the afternoon from the Hanover clinic they don't go to waste. Encouraged everyone who still needs the vaccine to register again as there is a new question that asks if you volunteer with your church. After the small group is over, Pastor Amy will be preaching on what is our mission and how do we get there and what we offer as ministries. Met with Nancy Reid in regards to the vendor fair in December. Potential date is on Saturday December 4, 2021.
22. Old Business:
  - a. Focus/Refocus – Where is God leading us now?
  - b. Finance Team:
    1. Resignation and replacement on Finance Team
    2. Trustees Request
  - c. Trustees: Need Finance Team/Church Council approval to proceed with repairs.
    1. Glazing Sanctuary Windows \$ 7,190

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| 2. Sanctuary Roof Replacement               | \$15,246 plus \$5,000 for possible roof decking replacement and unforeseen charges |
| 2. Replacement of Sanctuary Air Conditioner | \$15,000   |

d. Nominations Team:

- a. Resignation and replacement on Finance Team
- b. Resignation and replacement on SPRC Team

23. New Business:

- a. SPRC recommends that all staff be provided three weeks of Paid Time Off (PTO) each year. The amount of PTO has been inconsistent and SPRC recommends that it be established at three weeks for each paid staff.

24. Action Items:

- a. Stewardship Campaign Kick-Off

25. Next meeting:

- a. Date: April 25, 2021
- b. Devotion: Dana Walker

26. Closing Prayer

DATES FOR COUNCIL MEETINGS IN 2021 will be the last Sunday of the month at 11:15 am.

May 30, 2021

June 27, 2021

July 25, 2021

August 29, 2021

September 26, 2021

October 31, 2021

November 21, 2021 (Exception to date)

**Trustees:** Waiting for Finance Team approval to proceed with requested sanctuary repairs.

- Windows need to be reglazed soon.
- Roof is at 21 years and it has been giving us some issues with leaks and things within the past few years.
- HVAC unit has a leak and something needs to be done to replace this.

**SPRC:**

- Committee met on March 16; The week prior to the meeting, Ivy Sager, Wayne Cutright, and Pastor Amy Dunn met to discuss co-chair tasks and duties as well as succession planning.
- During the March meeting, members received updates on current staffing; Wayne Cutright and Pastor Amy Dunn will be completing the 90-day evaluation with Lynne Smith, after which her contract will be extended. Pastor Amy also provided the team an update on the Small Group that has been meeting.
- SPRC is beginning work to ensure all staff have consistent contracts and will be completing annual evaluations in the next couple of months. SPRC brings forth a recommendation to Church Council that all staff be provided 3 weeks of Paid Time Off (PTO) each year. The amount of PTO has been inconsistent and SPRC recommends that it be established at 3 weeks for each paid staff.
- During April, SPRC will recognize Lynne Smith as part of Administrative Professionals Day and the team's ongoing process of staff recognition.
- Monthly servant recognition also continues.
- **Pending action items:** appointment of new member (Jason Butterworth's resignation); concurrence with PTO proposal.

**Care and Concerns:** Still phone calls and cards to Shut-ins. Contacting all seniors to determine whether they need help getting registered for the COVID-19 shot.

**Outreach/Mission:** We are continuing to provide Wednesday Night Dinner to neighborhood youth. If you can help, please see the MUMC eNews for the link to sign up.

**UMW Geranium Sale**

The UMW will again be supporting the United Methodist Urban Ministries of Richmond Auxiliary GERANIUM SALE to benefit Shalom Farms. Geraniums will be \$4.50 each (4 ½" pot) for red, salmon, coral, hot pink and white. Geraniums will arrive for pickup Friday afternoon, April 9<sup>th</sup>. Additional information will be forthcoming! UPDATE: Geranium sale final day to order is Monday, April 5<sup>th</sup>, 2021, 7 pm. Carol Justis is taking orders.



## **MUMC Stewardship**

Focus – Re-focus Call to Action for 2021

### **March**

\*Focus on Lent as a time to fast from worldly desires and focus on spiritual call.

\*Complete six-week Small Group with Pastor for Lent.

### **April/May**

\*Visioning Retreat (two days, different weekends) to cast MUMC Vision and Missional Call.

- Develop clear mission statement.
- Brainstorm and set plans for rest of 2021.
- Collect pledge cards by Easter and send follow-up letters thanking congregation for their commitments.

### **June/July/August**

\*Mission Focuses – Mission Trip for Adults and Youth. Local Missions

\*Organize small group focus for summer and kick-off in September.